Typical Project Deliverables By Milestone M0-M6 (See BDB Manager is changes are needed)   Updated: 9/27/12

	M0 CHARTER	M1 SOLUTION REQUIREMENTS	M2 SOLUTION DESIGN	M3 SOLUTION DEVELOPMENT	M4 SOLUTION TEST	M5 LIMITED LAUNCH	M6 PRODUCTION
All Team	• Issues Log • Risk Assessment • Lessons Learned	• Issues Log • Risk Assessment • Lessons Learned	• Issues Log • Risk Assessment • Lessons Learned	• Issues Log • Risk Assessment • Lessons Learned	• Issues Log • Risk Assessment • Lessons Learned	• Issues Log • Risk Assessment • Lessons Learned	• Issues Log • Risk Assessment • Lessons Learned
Project Manager	• Project Status • Task List • Charter	• High-level Project Plan/Status • Task List • RASCI (*) • Communication Plan • SOW	• Detailed Project Plan/Status • Task List	• Updated Project Plan/Status • Task List	• Updated Project Plan/Status • Task List • Readiness Review Checklist	• Updated Project Plan/Status • Task List	• Post Production Review • Lessons Learned Assessment
Developers	• Project Selection Methodology	• Security Plan	• Security Plan (Final) (*) • Technical Specifications • Systems Ops Manual (draft) • Solution Design Document (SDD)	• Systems Operations Manual (updated) • Working Solution Developed & Unit Tested	• Integration Tests Executed • Systems Operations Manual (Final)		
Lead Systems Analyst		• Functional Specifications: • Business Process Model/Diagram • Requirements Traceability Matrix		• Test Plan/ Test Cases • Training Plan	• User Guide/On-line Help • Working Solution Certified/Migrated to Production • Security Certified • Prod Instance Certified • UAT Executed & Documented • Cust Care Plan • Transition Plan • Training Plan Executed	• Transition Plan Executed • Customer Care Plan Executed	
Fiscal					• Fiscal Certified		
BDB		• Contract • Contract Mgmt Checklist					